POSTGRADUATE FUNDING  (as from October 2013)

The School of Humanities is committed to supporting its MA and PhD students, and provides them with funding and infrastructure for their research activities. Such support, unfortunately, is constrained by the School’s limited resources. The following guidelines describe postgraduate funding and resource entitlements, and their limits.

Funding and resource entitlements may change without notice. The most recent version of these guidelines will be maintained on the School web-page. If you have any questions concerning the School’s support for its postgraduates, please contact Jessica Brunner (Administrative Officer, phone 6488 3706, room G.46, email jessica.brunner@uwa.edu.au).

Infrastructure support

The School provides the following facilities for its postgraduates:

- Access to computer laboratories. Refer to labhelp site: http://www.arts.uwa.edu.au/staff/computing
- Internet access. See the Student Help Desk, Arts Building Room 2.27.
- Campus cards are installed with printing and photocopying credit monthly at the rate of approximately $16.80 per month ($200 p. a.). Contact IT if there are issues.
- Research-related postage, fax, and telephone expenditure of up to $50.00 per annum. See Jessica Brunner, room G.46
- Desk accommodation in the Faculty’s postgraduate rooms. The School will support students who prefer a desk in the Reid Library’s Scholars Centre or in a library carrel. The Faculty’s accommodations are limited, and priority will be given to full-time students. Contact Jenny Pynes, Room G.42.

Conference travel funding

The School encourages its postgraduates to attend conferences, and will provide funding of up to $740 to cover conference travel and attendance costs when the candidate is presenting a paper. Such funding is not an automatic entitlement, and is subject to the following constraints:

- Applications must demonstrate a clear research benefit to the student, and have the written support of the supervisor.
- Funding will be provided only after conference organisers have accepted the proposed paper for presentation.
- Funds will be provided only if a student has applied for all other available University funding for attendance (such as the University Graduate Research Candidate Travel Award).

Applications must be made on the Faculty of Arts Postgraduate Funding & Travel Approval Form. nb: this updated form also encompasses application for Travel Approval and Conference Funding.

Evidence should be supplied of the costs that are to be funded. All travel funded by the School must be booked through one of the University’s preferred suppliers: Tertiary Travel or Campus Travel.

Research funding

The school will fund justified research costs up to a maximum of $3,000 for a PhD and $1,500 for an MA — most often for research trips or fieldwork, although other research costs such as acquisition of research material will also be considered for funding.
In exceptional cases involving fieldwork, research funding may be increased to a maximum of $4,000 ($2,000 for an MA). Fieldwork is defined as on-site research outside Perth for a continuous period of more than three months involving exceptional travel, accommodation, or research expenses. To give an example: pursuing archival research and collecting oral histories for four months in a metropolitan centre, such as London, where there is some choice of accommodation and cheap public transport is freely available, would count as a normal research trip for which the student could apply for up to $3,000 (for a PhD). Spending four months surveying historical sites and collecting oral histories in the outback of Western Australia and the Northern Territory, where the only available transport is by air or hired 4-wheel drive and where accommodation may be difficult to find, would count as fieldwork involving exceptional travel and accommodation expenses for which the student could apply for up to $4,000 (for a PhD).

Funding is not an automatic entitlement, and is subject to the following constraints:

- Applications must demonstrate a clear research benefit to the student, and have the written support of the supervisor.
- Funds will be provided only if a student has applied for all other available and relevant University funding (such as the University Graduate Research Candidate Travel Award).
- The following costs will not normally be funded: purchase of personal computers, clerical and editing services, normal living expenses (although limited funding towards accommodation costs may be provided for conference attendance, research trips, and fieldwork).

Applications must be made on the Faculty of Arts Postgraduate Funding & Travel Approval Form

Evidence should be supplied of the costs that are to be funded. All travel funded by the University or the School must be booked through one of the University’s preferred suppliers: Tertiary Travel or Campus Travel.

Publication Grants

Any student part-time or full-time, enrolled in a postgraduate degree by research, who has had a publication successfully audited within the UWA process, will receive a grant from the Faculty and their School of:

- $500 for a first publication
- $250 for any succeeding publication

The publication must fall into one of the following four DEEWR categories:

A1: academic monograph published by an academic or good commercial publisher;
B1: book chapter in a collection published by an academic or good commercial publisher;
C1: article published in a fully refereed academic journal (hard copy or web-based);
E1: conference paper published in a fully refereed collection.

All publications MUST have a UWA by-line.

The only criteria for receiving a Graduate Publications Grant is that the research has appeared on their School's Research Publications System: To find out how to submit a publication for audit, see your School Graduate Co-Ordinator. Please note:

- Payment will occur only once a year, on completion of the application form on the School website, after the annual publications audit has been published.
- Graduates who have submitted and passed will still be entitled to receive the grant up to 2 years after lodging the Final Version of their Masters of PhDs.
- Recipients of this award will not be entitled to win both this grant and a Dean's Postgraduate Award for the same publication (including the same article published in different publications, or different chapters drawn from the same book).

Once the audit is finished and your completed application form has been approved by your School Graduate Co-Ordinator, your School Administration Assistant will arrange payment of the grant.